



Communications Assistant Junior Graphic Designer & Video Producer

Overview Terms & Conditions

- **Position:** Communications Assistant - Graphic Designer and Video Producer
- **Reports to:** Communications Coordinator
- **Availability:** Full-time from Mon-Fri (38hrs/week)
- **Location:** In-person, Brussels office
- **Duration:** Min. 6 months (with possibility of extension)
- **Financial compensation:** 1,200€ (for min. 6 months, with scholarship)
 - *For Spanish candidates: PICE grant of the Spanish Chamber of Commerce*
 - *For other candidates: Erasmus+ Traineeship*
- **Start date:** As soon as possible. By mutual agreement with the chosen candidate
- **Office attire:** Business casual
- **Required Professional Experience:** Min. 1 year of experience in a similar role

What will this position entail?

EucA is looking for a creative and motivated Assistant Graphic Designer to support EucA's communications and visual identity. You will work closely with the communications team to produce high-quality visual content for digital and print, contributing to campaigns, publications, events, and social media. This is an opportunity to grow within a dynamic European education network. The main tasks for this role will include:

- Create (script, record, and edit) audiovisual content for EucA's social media channels, following the association's Brand Guidelines.
- Design promotional materials for international projects (posters, presentations, brochures, etc.).
- Redact articles and other copywriting materials, such as copies for social media, blog articles, or press releases.
- Proofreading and optimizing texts for communications and marketing campaigns.
- Actively suggest trends and ideas to optimize social media content in collaboration with team members



- Support in communication tasks while at EucA events - particularly tasks involving audiovisual coverage.

Candidate Profile

- Bachelor's, Master's student, or recent graduate in International Communications, Audiovisual Communications, Journalism, Art, Design, or Marketing;
- Experienced in audiovisual content creation or design-related fields;
- Fluent in English for oral and written interactions (C1);
- Excellent written and spoken communication skills;
- Knowledge of social media platforms with basics on digital marketing;
- Knowledge of photo and video editing tools (min. Canva and Capcut / optimal: Adobe Photoshop, Adobe Illustrator, Adobe Premiere, DaVinci Resolve, etc.)
- Proven experience in digital, visual, and graphic design skills
- Flexibility and proactive attitude: possesses a general can-do attitude, takes initiative, and is willing to go beyond what is stated or expected;
- Good organizational skills: time management, being detail-oriented, and multitasking by juggling multiple projects simultaneously;
- ability to work in a dynamic work environment and to take on and fulfill responsibilities assigned, to deliver results, and to propose solutions;
- Technical and editing skills: use of online software (Zoom, Google Drive, Canva, Loom, etc.);

Application Procedure

To apply, please send an email to mg.palocci@euca.eu with the following:

1. CV (PDF, English, 2 pages max.);
2. Graphic portfolio (Link to website or PDF) showcasing experience in audiovisual or visual projects;
3. Cover letter explaining why you would like to join the team.

Please note that applications without all the requirements won't be taken into consideration.

Applications will be reviewed on a **rolling basis** until the position is filled. We thank all applicants for their interest; however, only those selected for an interview will be contacted.



A career with us

The European University College Association - <https://www.euca.eu>, acts as a springboard for young people who want to pursue an **international career** or are keen on **education or youth policies**. Recent graduates or students from our network are invited to join us for an immersive international experience!

As part of EucA, you will work in a **European non-profit environment**, contributing to initiatives that support students and student affairs professionals across Europe, while gaining first-hand experience in international cooperation, education, and youth engagement.

We are looking for a proactive, resourceful, and motivated colleague who is eager to contribute to EucA's mission and to the wider development of the European student affairs field. You will work with universities, colleges, and international stakeholders, and your ideas and perspective will be valued in shaping EucA's future initiatives.

About EucA

The European University College Association (Euca) is a Brussels-based network committed to supporting internationalisation in higher education by promoting student engagement, leadership development, and active citizenship across Europe.

Spanning 17 countries, EucA connects university colleges, residences, and universities to strengthen collegiate life across Europe. Thanks to the exchange of best practices and the development of high-quality events, services, and projects, EucA is driving success for students and professionals in Student Affairs.

For more information about EucA, please send an email to: info@euca.eu